

Monika Sawicka

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Camino Las Gaviotas 907
San Jeronimo
Monterrey, Nuevo Leon
Mexico

EDUCATION

Pedagogical University of Bydgoszcz, Poland
M.Sc. Mathematics, Jun 2000
Special Postgraduate Studies – Computer Science, Jun 2000
B.Sc. Mathematics, Jul 1998

CERTIFICATES

STMC Training Institute, Vienna, VA
Web design, Jan 2004
Oracle, Oracle Forms, Oracle Reports, Jan 2004
Microsoft Office 2000, Jan 2003

COURSES

Montgomery College, Rockville, MD
Advanced Java programming language, Dec 2003
C++ programming language, May 2000
Java programming language, May 2003

- Dean's List

SKILLS

Turbo Pascal, Adobe Photoshop, Flash MX, JavaScript, HTML, CSS, FTP, PHP, MySQL, JSP and servlets (basic)

LANGUAGES

Polish, English, Spanish (functional)

EXPERIENCE

Agnat Sp. z o.o., Bydgoszcz, Poland, Mar 2005 – May 2005

- Registration and administration of domains and hosting packages
- Support related to domains and hosting packages (configuration of email accounts, virtual servers, DNS records, transfer of web pages)
- Fast evaluation of customer problem and solving of such problems

Bydgoszcz School System, Bydgoszcz, Poland, Feb 1996 – Jun 2000

- Student teacher of Mathematics

Private tutor, Bydgoszcz, Poland, Sep 1998 – Jun 2000

- Taught Mathematics, Physics, Chemistry and computer Science to individual students

Department of the Treasury, Bydgoszcz, Poland, Jan 1998–Jul 1998

- Participated in local implementation of a National Project concerned with assignment of federal identification number

Federal Department of Health Insurance, Bydgoszcz, Poland, Sept 1995

- Assisted with payroll, fees, and administrate processing
- Entered information on database

ACTIVITIES

Polish-American Association, Bydgoszcz, Poland, Sept 2000–Mar 2001

- Organized, supervised and completed specific projects in educational section

REFERENCES

Available upon request